

**Monarch Montessori of Denver Charter School and**  
**First Steps at Monarch Montessori of Denver**  
**Board of Directors' Meeting,**  
**4895 Peoria Street, Denver, CO 80239**

October 20, 2016

- Preliminary
- Call to Order  
Pursuant to proper notice of the meeting, the meeting was called to order in the cafeteria at 5:49 pm.
- Welcome Guests  
Christopher Kanapackis, Maria Berman, Mairi McCormick, Kellyn Woloswyn, and Leah Niu attended.
- Roll call  
A quorum was present as follows:  
Board Members: Ms. Brandy Haskins, Ms. Jessica Brody, and Ms. Adey Dimalanta were present. New Board Members Sergio Duran and Carolina Franco were present. Mr. Rob Clemens, Ms. Tammi Mobley, Ms. Ann Massengill, and Ms. Linda Arnold were also present.
- Public Comments  
Ms. Leah Nui discussed the holiday time off and PTO rebuttal. A group collaborated on a process to advocate for FS staff. The proposal is intended to be more clear and give staff the personal time they need while also providing the care needed for FS kids.
- Announcements  
None
- Approval of Agenda  
A motion was made and seconded to approve the agenda.  
Vote: Yes – 3, No – 0
- Consent Agenda  
  
A motion was made and seconded to approve the proposed September 15, 2016 Board of Director's Meeting Minutes.  
Vote: Yes – 5, No – 0
- Reports

- PTO Representative Report

PTO is preparing for trunk or treat. Twelve cars have signed up so far. PTO is also planning a movie night and spring carnival.

- Financial/Treasurer Report

Ms. Linda Arnold presented the Financial/Treasurer report. September is 25% of the way through the year. Charter is at 26% for revenues. Expenses are at 19%. Salaries run a month behind. As of the October student count, we are at 230 students with 214.5 funded. Rob and the Finance Committee have been adjusting the budget accordingly.

First Steps is at 22% for revenue. We received the Buell grant and have been approved for ECE mill levy funds. Expenses are at 21%. Temporary staff costs are running high. Security expenses are also high due to a change in service providers.

- Executive Director's Report

Mr. Rob Clemens delivered the Executive Director's Report. FS is under investigation regarding an incident that resulted in a child injury. Current interventions have been deemed sufficient, but the investigation is still open. In Charter, MGP for ACCESS is 39, which is lower than comparison schools. Charter is putting in place school-wide interventions.

- Chief Academic Officer Report

Ms. Ann Massengill presented the report. She noted that many teachers are taking ELA training. DPS is also providing support. Two staff members have recently left and were replaced with two new teachers who are very strong additions. Ann has completed GT testing. Ann is also in the process of completing ALPs. The school accountability committee is working on updating the uniform improvement plan.

- First Steps Program Director Report

Ms. Tammi Mobley noted that the year has been pretty smooth so far.

- President's Report

No report was presented.

- School Accountability Committee Report

Covered as part of CAO report.

- Building Committee Report

Rob noted that construction on the addition might be a week behind due to glass that is on order. Rob is still working through issues with the City's building department.

- Technology, Infrastructure & Security Report

No report was presented.

- Strategic Planning & Fundraising Report  
No report was presented.
- Q&A  
N/A
- New Business
  - Approval of Charter audit.  
Approval of charter audit and – charter audit has been completed and submitted to the District. Today we vote to approve the audit. There weren't any surprises. The audit was clean and there was "no opinion."

A motion was made and seconded approve the Charter audit.

Vote: Yes – 3, No – 0

- New Board Member Induction  
Sergio Duran and Carolina Franco each provided a brief introduction and statement regarding their interest in joining the Board.

A motion was made and seconded appoint Carolina Franco to the Board of Directors.

Vote: Yes – 3, No – 0

A motion was made and seconded appoint Sergio Duran to the Board of Directors.

Vote: Yes – 3, No – 0

- First Steps Enrollment Update  
Enrollment is lower than it has been, particularly in primary. Tammi and Rob are working on marketing strategies.
- First Steps Staffing Status  
Mr. Clemens noted the need create a plan to foster staff growth and opportunities.
- Approval of First Steps PTO Policy Changes  
The Board discussed the proposed changes to the PTO policy. The Board asked that attorney Laura Hazen review the proposal and provide feedback before the Board takes action. Next steps are that Rob will contact Laura Hazen and will schedule a telephonic Board meeting to vote on the proposal following legal review.

- Charter Enrollment Update  
Discussed as part of Financial/Treasurer report.
- Charter Staffing Status  
Two teachers left and have been replaced. The new assistant teacher is very strong. The new upper elementary teacher is doing well and is well-liked. Paul Bareis-Golub is under contract to provide support once per week.
- SPF Review – Embargoed Until November  
Monarch will receive a yellow rating. Details will be released shortly.
- ELA MGP  
Discussed as part of Executive Director’s report.
- Charter Intervention Report  
At present, 18 students have IEPs in place and 87 students have READ plans. Three students qualify as GT. Seventy-four students are ELL.
- Charter Site Visit for Renewal  
The site visit has been completed. Rob indicated that the site visit report was a fair assessment.
- Discussion of Board Vision Metrics  
As a future meeting, we will develop metrics to evaluate implementation of the Board vision.
- Recap Action Items & Assignments  
N/A
- Adjourn Meeting  
The meeting was adjourned at 8:52 pm.