



Monarch Montessori of Denver Charter School and
First Steps at Monarch Montessori of Denver
Board of Directors' Meeting
11200 E. 45th Avenue, Denver, CO 80015

February 27, 2014

- I. Preliminary
 - a. Call to Order
Pursuant to proper notice of the meeting, the meeting was called to order in the Board Room at 5:45 pm.
 - b. Welcome Guests
None
 - c. Roll call
A quorum was present as follows:
Board Members: Ms. Brandy Haskins, Ms. Adey Dimalanta, Mr. Michael Kilgore, Ms. Courtney Goertz. Ms. Monica Badgett and Ms. Jessica Brody. Ms. Nancy Radkiewicz and Noel Giametta were also present.
 - d. Public Comments
None
 - e. Announcements
None
 - f. Approval of Agenda
A motion was made and seconded to amend the agenda to add the item titled Board Complaint to New Business.
Vote: Yes – 6, No – 0
The Agenda was approved.
- II. Consent Agenda
A motion was made and seconded to approve the proposed January 23, 2014 Board of Director's Meeting Minutes as presented.
Vote: Yes – 6 No – 0
- III. Reports

a. Financial/Treasurer Report

Mr. Kilgore reported that the Charter will end of the year with a positive cash reserve. He also recommended that the Charter continue monitoring the financials by using a cash flow and a budget. Mr. Kilgore also recommended truing up the budget each January. Mr. Kilgore also asked the Principal to start next year's budget in March.

Mr. Kilgore recommended watching the cash flow carefully to ensure the year ends in the positive. He also recommended the same financial safe guards of using a cash flow along with the budget as well as truing up the budget each January. Mr. Kilgore also asked the Director to start next year's budget in March.

b. Principal's Report

The board viewed Ms. Radkiewicz's Principal's report. Ms. Radkiewicz's report included the internet use policy, disciplinary issues and policy and the hiring of a behavior interventionist. She also gave a summary of the DRA's and MAP testing.

c. Director's Report

The board viewed Ms. Giametta's Director's report. The report highlighted Ms. Giametta's work on playground fundraising, grant writing, changing the school lunch vendor and planning for next year.

d. Presidents Report

None

e. PTO Representative Report

Ms. Giametta reported that the PTO just finished the Valentines fund raising bake sale and is working on changing the annual school auction to a family friendly event complete with BBQ and carnival games.

f. School Accountability Committee Report

Ms. Radkiewicz notified the board that she is working on communicating the data with the appropriate First Steps teachers after having shared the data with her team.

g. Building Committee Report

Ms. Radkiewicz reported that the Building Committee is continuing to work on options for next year, most notably on a modular.

IV. Discussion Items

a. Approve Revised Budgets for both schools

A motion was made and seconded to approve the Revised 2013/2014 Budget for the Charter school.

Vote: Yes – 6, No – 0

A motion was made and seconded to approve the Revised 2013/2014 Budget for First Steps.

Vote: Yes – 6, No – 0

V. Q&A

VI. New Business

- a. Board Bio's, pictures and information for website update.

The board agreed to submit bio's and pictures for the website update.

- b. Board Training Modules

The board discussed the need to work on the board training modules.

- c. Summer Programs

The board discussed the desire to rent the upper floor of the building to summer camp programs.

- d. Hamlin Lawyer Fees for Ed Options

A motion was made and seconded to forward the bill for the creation of Ed Options to Ed Options.

Vote: Yes – 6, No – 0

- e. Board Survey

A motion was made and seconded to create the board survey and for the teachers of both the Charter and First Steps and send it out prior to the next board meeting.

- f. Status of Outside Teacher Evaluations for the Charter

The board discussed the upcoming March date for the outside teacher evaluations to start.

- g. Crisis Policy Manual

The board discussed the need for a Crisis Policy Manual. The leaders of both schools were asked to create the manuals.

- h. Dashboards

The board discussed the need for dashboards and asked the leaders of both schools to create them.

- i. Open Board Positions

Mr. Michael Kilgore resigned from the board effective with this board meeting. Ms. Adey Dimalanta agreed to temporarily fill the Treasurer

position for First Steps. Ms. Brandy Haskins agreed to continue her work on the Finance Committee for both schools.

j. Board Complaint

The board discussed the complaint and decided no action would be taken and they would send a letter response to the complainant.

VII. Recap Action Items & Assignments

A motion was made and seconded to move to Executive Session at 9:40 pm.

Vote Yes – 6, No – 0

VIII. Executive Session

a. C.R.S. §24-6-402(4)(f) Personnel Matters

The Board exited Executive Session at 10:54pm

IX. Adjourn Meeting

The meeting was adjourned at 10:54 pm.