



Monarch Montessori of Denver Charter School and
First Steps at Monarch Montessori of Denver
Board of Directors' Meeting
4895 Peoria Street, Denver, CO 80239

April 21, 2016

- I. Preliminary
 - a. Call to Order
Pursuant to proper notice of the meeting, the meeting was called to order in room 210 at 5:48 pm.
 - b. Welcome Guests
Nick Bucy from Denver Public Schools was present.
 - c. Roll call
A quorum was present as follows:
Board Members: Ms. Brandy Haskins, Ms. Jessica Brody, Ms. Adey Dimalanta, Ms. Nicole Foster, and Ms. Monica Badgett (by telephone) were present. Mr. Rob Clemens and Ms. Linda Arnold were also present.
 - d. Public Comments
None
 - e. Announcements
None
 - f. Approval of Agenda
A motion was made and seconded to approve the agenda as amended.
Vote: Yes – 5, No – 0
- II. Consent Agenda

A motion was made and seconded to approve the proposed March 17, 2016 Board of Director's Meeting Minutes.

Vote: Yes – 5, No – 0

III. Reports

a. PTO Representative Report

The school carnival is scheduled for April 30th.

b. Financial/Treasurer Report

Ms. Linda Arnold presented the Financial/Treasurer report. March is 75% of the way through the year. Charter is at 95% for revenues, and expenses are at 66%. Title I, II, and III funds have not yet been received. Salaries run a month behind.

First Steps is at 75% for revenue. Tuition is a little lower than anticipated, in part because of a lower number than anticipated of afternoon slots as well as leeway needed for transitions. Expenses are at 71%.

c. Executive Director's Report

Mr. Rob Clemens delivered the Executive Director's Report. He noted that he has seen some positive changes in test behavior but some students are still not putting in much effort. Next week is the fifth grade science test. Mr. Rob also discussed options for scheduling/staffing electives. On READ plan, there has been some parent confusion and complaints because different data points are giving conflicting guidance.

d. Chief Academic Officer Report

No report was presented.

e. First Steps Program Director Report

No report was presented.

f. President's Report

No report was presented.

g. School Accountability Committee Report

No report was presented.

h. Building Committee Report

Xcel ran the new gas line today. Playground will come down on Monday. We will not have full occupancy until October 1st. The building project is about one month behind.

i. Technology, Infrastructure & Security Report

No report was presented.

- j. Strategic Planning & Fundraising Report
No report was presented.
- IV. Q&A
N/A
- V. New Business
 - a. Board Recruitment Plan
The Board discussed options for Board recruitment. Rob will reach out to Granger, the local bank, and Prologis. Jessica will follow up with Panasonic Enterprise Solutions. Nicole will reach out to Sergio Duran.
 - b. ED Evaluation/Contract Renewal Discussion
Deferred to next month.
 - c. Charter – Approve FY17 MMDC Budget for May 5 Submission
 - a. FY17 budget
A motion was made and seconded to approve the MMDC budget for FY17.
Vote: Yes – 4, No – 0
 - b. Charter enrollment
Rob is aiming for 275 students. Right now, we are at 241.
 - d. Charter – Approve FY16 Book Purchases totaling \$14,000
A motion was made and seconded to approve FY16 book purchases in the amount of \$14,000.

Vote: Yes – 5, No – 0
 - e. First Steps –FY17 Tuition Rates
A motion was made and seconded to approve the amended FY17 tuition rates.
Vote: Yes – 5, No – 0
 - f. Approve FY16 MMFS Reserve Spending Line Items
A motion was made and seconded to approve a reserve expense of \$25,000 for classroom expansion materials.
Vote: Yes – 5, No – 0

A motion was made and seconded to approve a reserve expense of \$115,096 for FY16 budget.

Vote: Yes – 5, No – 0

g. Approve Audit Service Provider for Charter and First Steps

A motion was made and seconded to approve John Cutler as the Charter and First Steps audit provider.

Vote: Yes – 5, No – 0

h. Discuss Insurance Service Provider for Charter and First Steps

Rob would like to leave Moody's for now but is also talking to Hub International, which specializes in schools. Rob is putting in an application with Hub.

i. Board Member Intent to Establish Board Openings for Next Year

The Board members discussed their intention to remain on the board.

j. Set Board Self-Evaluation Date

Deferred to next meeting.

k. Teacher Appreciation

The Board discussed hosting a breakfast on May 4th.

l. DPS Renewal

We did not meet PARCC math compared to others or our ELA as compared with others. Thus, we will need to submit an application to renew our charter.

VII. Executive Session

A motion was made and seconded to go into executive session for the purpose of discussing personnel matters pursuant to 24-6-402, C.R.S.

Vote: Yes – 5, No – 0

The board went into executive session at 9:17 PM to discuss personnel matters.

The board re-convened the meeting at 10:06 PM.

VIII. Recap Action Items & Assignments

N/A

IX. Adjourn Meeting

The meeting was adjourned at 10:07 pm.

