



Monarch Montessori of Denver Charter School and
First Steps at Monarch Montessori of Denver
Board of Directors' Meeting
4895 Peoria Street, Denver, CO 80239

May 19, 2016

- I. Preliminary
 - a. Call to Order
Pursuant to proper notice of the meeting, the meeting was called to order in room 210 at 5:46 pm.
 - b. Welcome Guests
Carolina Franco, Jeannie Johnson, Sergio Duran, Lisa Plowright, Maria Burman, Anthony Ware, Rob Martin, and Kirsten Samel were present.
 - c. Roll call
A quorum was present as follows:
Board Members: Ms. Brandy Haskins, Ms. Jessica Brody, Ms. Adey Dimalanta, and Ms. Nicole Foster were present. Mr. Rob Clemens, Ms. Noel Magee, Ms. Ann Massengill, and Ms. Linda Arnold were also present.
 - d. Public Comments
Ms. Jeannie Johnson shared her concern about the change in Charter to no longer have Charter students in First Steps Primary classrooms.

Rob Martin and Kirsten Samel from Champions gave a presentation on the Champions aftercare program for Charter.
 - e. Announcements
None
 - f. Approval of Agenda
A motion was made and seconded to approve the agenda as amended.
Vote: Yes – 4, No – 0
- II. Consent Agenda

A motion was made and seconded to approve the proposed April 21, 2016 Board of Director's Meeting Minutes.

Vote: Yes – 4, No – 0

III. Reports

a. PTO Representative Report

Approximately 300 people attended the school carnival. The student volunteers from KIP did a good job helping to run the event.

b. Financial/Treasurer Report

Ms. Linda Arnold presented the Financial/Treasurer report. April is 83% of the way through the year. Charter is at 97% for revenue, and expenses are at 76%. Title I, II, and III funds have not yet been received. Salaries of temporary employees are running high. Staff salaries run a month behind.

First Steps is at 84% for revenue. Expenses are at 78%. Now that we adjusted the working budget, budget is tracking with what we had expected.

c. Executive Director's Report

Mr. Rob Clemens delivered the Executive Director's Report. He noted that for Charter enrollment, there are 16 spots for kindergarten and 17 for first grade. The fire marshal visited and approved upstairs for ECE. From a staffing perspective, Rob reported that he has several high quality candidates. Rob reported that he is going to change the Monarch App to one that is more flexible.

d. Chief Academic Officer Report

Maria and Karen have been helping administer testing and READ plans. Morale is good upstairs. Yesterday was the talent show, and the kids did a nice job of supporting each other. Last week, some of the DPS ELA staff observed.

Ann and Rob gave a brief overview of the end of year data. 56% of students hit their reading MAP target and 50.8% hit MAP math target.

e. First Steps Program Director Report

No report was presented.

f. President's Report

No report was presented.

g. School Accountability Committee Report

No report was presented.

- h. Building Committee Report
Construction has not started yet. Utilities have been rerouted. The permit should issue tomorrow.
 - i. Technology, Infrastructure & Security Report
No report was presented.
 - j. Strategic Planning & Fundraising Report
No report was presented.
- IV. Q&A
N/A
- V. New Business
- a. Discuss Board Survey Results
Postponed to the next meeting.
 - b. Board Recruitment Update
Prospective board members Carolina Franco, Jeannie Johnson, Sergio Duran, Lisa Plowright, Maria Burman, and Anthony Ware attended the meeting.
 - c. ED Evaluation/Contract Renewal Discussion
Postponed to the next meeting.
 - d. Charter Enrollment Data
At present, there are 16 spots for kindergarten and 17 for first grade.
 - e. Charter Renewal Kickoff – Due July 2016
Brandy and Ann attended the renewal kickoff meeting. Part A of the renewal application is due July 1. Part B is the data review. Then, DPS will do at least three observations.
 - f. First Steps – Approve FY17 FS Budget
As presented, the draft budget does not balance. The Board discussed the draft budget. A vote on the budget was deferred to next month.
 - g. Approve Insurance Provider – Hub International/Moodys
The Board discussed the Hub International proposal, which would reduce Monarch’s cost \$3-5k. A motion was made and seconded to approve Hub International as the insurance provider.

Vote: Yes – 4, No – 0

- h. Approve Before and After School Provider
A motion was made and seconded to select Champions as the before and after school provider.

Vote: Yes – 4, No – 0

- i. Approve Security System Provider
The Board discussed the options of Tyco and ADT as the security system provider. A motion was made to approve ADT as the security system provider.

Vote: Yes – 4, No – 0

- j. Discuss Financial Services Options
The Board discussed the options of continuing to use AI vs. taking some of the work in-house.

- k. Charter – End Spanish in favor of Contracted Elective Options
The Board discussed the options of continuing the Spanish program or selecting an enhanced electives program, which would include Spanish as a contracted elective. A motion was made and seconded offer Spanish as an elective in lieu of the once-per-week class, with the understanding that Monarch with review and reassess next year.

Vote: Yes – 3, No – 1

- l. Approve Leave for FS Employees
A motion was made and seconded to approve the unpaid leave request for the two First Steps employees.

Vote: Yes – 4, No – 0

VII. Executive Session

A motion was made and seconded to go into executive session for the purpose of discussing personnel matters pursuant to 24-6-402, C.R.S.

Vote: Yes – 3, No – 0

The board went into executive session at 8:50 PM to discuss personnel matters.

The board re-convened the meeting at 9:22 PM.

VIII. Recap Action Items & Assignments
N/A

IX. Adjourn Meeting
The meeting was adjourned at 9:22 pm.

NOTE: Effective May 19, 2016, Jim Ray has been deemed to have resigned from the Board pursuant to the Board Bylaw 3.2(c).