



Monarch Montessori of Denver Charter School and
First Steps at Monarch Montessori of Denver
Board of Directors' Meeting
4895 Peoria Street, Denver, CO 80239

July 20, 2017

- I. Preliminary
 - a. Call to Order
Pursuant to proper notice of the meeting, the meeting was called to order in the executive director's office at 5:46 pm.
 - b. Welcome Guests
None
 - c. Roll call
A quorum was present as follows:
Board Members: Ms. Jessica Brody, Mr. Chris Kanapackis, and Ms. Adey Dimalanta (by telephone) were present. Ms. Laura Pretty was also present.
 - d. Public Comments
None
 - e. Announcements
None
 - f. Approval of Agenda
A motion was made and seconded to approve the agenda.
Vote: Yes – 3, No – 0
- II. Consent Agenda

A motion was made and seconded to approve the proposed June 15, 2017 Board of Director's Meeting Minutes.
Vote: Yes – 3, No – 0

A motion was made and seconded to approve the proposed July 1, 2017 Board of Director's Meeting Minutes.

Vote: Yes – 3, No – 0

III. Reports

a. Executive Director Report

Ms. Laura Pretty delivered the Executive Director's Report. She highlighted her initial observations and early work regarding instruction, vision/strategy, people/culture, community/equity, personal/values, and operational/organizational needs. For instruction, she is focused on hiring lead teachers for Charter and First Steps and planning professional development. Regarding vision and strategy, there is a leadership retreat planned for tomorrow to set leadership vision and priorities for next year. For people/culture, Laura is focused on getting to know teachers and on internal communications systems. For community/equity, she is supporting Maria and Ann on the home visit strategy and PTO strategy. For personal/values, she is working to learn the school and what type of leader we need. For operational/organizational, she is working on goal setting with the leadership team, buildings and systems, and clarifying roles and responsibilities.

b. PTO Representative Report

No report was presented.

c. Financial/Treasurer Report

No report was presented.

d. Charter Report

No report was presented.

e. First Steps Report

No report was presented.

f. President's Report

Adey delivered the President's Report. Adey is working on establishing a new bank account.

g. School Accountability Committee Report

No report was presented.

h. Building Committee Report

No report was presented.

- i. Technology, Infrastructure & Security Report
No report was presented.
 - j. Strategic Planning & Fundraising Report
No report was presented.
- IV. Q&A
N/A
- V. New Business
- a. Board Meeting Structure and Reporting
Ms. Pretty suggested changing the reporting structure so that the First Steps and Charter directors are not regularly reporting to the Board of Directors. The leadership team will discuss this further and share their proposal at the next board meeting.
 - b. Charter – approve policy changes in Employee handbook
The Board reviewed proposed changes to the Employee Handbook for Charter. A motion was made and seconded to approve the policy changes to the Employee Handbook.

Vote: Yes – 3, No – 0
 - c. First Steps – approve policy changes in Employee Handbook

The Board reviewed proposed changes to the Employee Handbook for First Steps. A motion was made and seconded to approve the policy changes to the Employee Handbook.

Vote: Yes – 3, No – 0
 - d. Approve Board Calendar for FY18

The Board reviewed the proposed Board calendar. A motion was made and seconded to approve the proposed Board calendar.

Vote: Yes – 3, No – 0
 - e. Enrollment Updates
The Board reviewed the updated enrollment numbers for Charter and First Steps.

VII. Executive Session

A motion was made and seconded to go into executive session for the purpose of discussing personnel matters pursuant to 24-6-402, C.R.S.

Vote: Yes – 3, No – 0

The board went into executive session at 7:40 PM to discuss personnel matters.

The board re-convened the meeting at 7:48 PM.

VIII. Recap Action Items & Assignments

N/A

IX. Adjourn Meeting

The meeting was adjourned at 7:48 PM.