



Monarch Montessori of Denver Charter School and
First Steps at Monarch Montessori of Denver
Board of Directors' Meeting
4895 Peoria Street, Denver, CO 80239

March 22, 2018

I. Preliminary

a. Call to Order

Pursuant to proper notice of the meeting, the meeting was called to order in the library at 5:41 pm.

b. Welcome Guests

None

c. Roll call

A quorum was present as follows:

Board Members: Ms. Jessica Brody, Ms. Emily Poddar, Mr. Chris Kanapackis, Ms. Adey Dimalanta, Ms. Carolina Franco, and Ms. Brandy Haskins were present. Ms. Laura Pretty, Ms. Catherine Kartman, and Ms. Ann Massengill were also present.

d. Public Comments

None

e. Announcements

None

f. Approval of Agenda

A motion was made and seconded to approve the agenda.

Vote: Yes – 6, No – 0

II. Consent Agenda

A motion was made and seconded to approve the proposed February 15, 2018 Board of Director's Meeting Minutes.

Vote: Yes – 6, No – 0

III. Reports

a. PTO Representative Report

PTO is starting to hold regular restaurant nights. This month it was held at Dog House in Northfield. Next month will be at Chipotle. PTO also held a STEAM event and a Dr. Seuss celebration. Carnival is the planning stage.

b. Financial/Treasurer Report

Ms. Brandy Haskins delivered the Financial/Treasurer Report. February is 67% of the way through the year. Charter is at 73% for revenue. Expenses are at 69%. Kindergarten tuition is trending higher than budget. Title funds run behind.

First Steps is at 71% for revenue against the working budget. Expenses are at 68% against the working budget.

c. Executive Director Report

Ms. Laura Pretty delivered the Executive Director's Report. She indicated that the team is continuing work on conscious discipline as well as safety and security. Charter teacher evaluations are underway, and First Steps evaluations are in development. Efforts around family engagement continue. Charter got a grant for Beebots, and First Steps got a grant for \$10,000 for the playground. Grants are in development for bilingual education and health supports. Marketing efforts continue. There were six tour requests in February for Charter. For First Steps, there were 22 tours in February. Work to plan for bilingual education continues. For supporting students of color, Ms. Pretty is putting in place a mentor program.

d. First Steps Report

Ms. Catherine Kartman presented the First Steps Report. She reviewed the director dashboard with the Board. Enrollment remains steady in the Infant and Toddler programs. Enrollment is increasing in Primary.

e. Charter Report

Ms. Ann Massengill delivered the Charter Report. She has been doing formal observations for ELA. She is also working on teacher evaluations. Enrollment remains steady. CMASS testing is underway.

f. President's Report

Ms. Adey Dimalanta delivered the President's Report. She discussed board competencies as well as a potential new board member.

- g. School Accountability Committee Report
No report was presented.
 - h. Building Committee Report
No report was presented.
 - i. Technology, Infrastructure & Security Report
No report was presented.
 - j. Strategic Planning & Fundraising Report
No report was presented.
- IV. Q&A
N/A
- V. New Business
- a. Unified Improvement Plan
Ms. Laura presented an overview of the UIP. She described the focus areas for the current and upcoming year.

A motion was made and seconded to approve the UIP for submission to DPS.

Vote: Yes – 6, No – 0
 - b. Building Split

A motion was made and seconded to approve the shared building cost split at 63% for Charter and 37% for First Steps.

Vote: Yes – 6, No – 0
 - c. First Steps Tuition
The First Steps Director presented the proposed tuition schedule for the 2018-2019 school year.

A motion was made and seconded to approve the proposed tuition schedule for 2018-2019 school year as presented.

Vote: Yes – 6, No – 0

d. First Steps Budget

The Board reviewed the proposed budget for the 2018-2019 school year.

A motion was made and seconded to approve the proposed First Steps budget for the 2018-2019 school year.

Vote: Yes – 6, No – 0

e. 2018-2019 School Calendar

Ms. Laura Pretty presented a proposed calendar change to move a joint professional development day from September 28th to October 5th.

A motion was made and seconded to approve the revised calendar for the 2018-2019 school year.

Vote: Yes – 6, No – 0

f. Discuss DPS Application for 6th Grade and Dual Language Path

Ms. Laura Pretty discussed the potential for an application to DPS for an addendum to our Charter that would allow us to offer 6th grade as well as the option to offer a dual language path.

g. Discuss Board Member Approval Requirements

The Board discussed the prerequisites to become a member of the board. Instead of attending two board meetings, the board discussed that a prospective board member could attend one board meeting and do a school tour.

VII. Recap Action Items & Assignments

N/A

VIII. Adjourn Meeting

The meeting was adjourned at 8:51 PM.