

February 28, 2019

I. Preliminary

A. Call to Order

Pursuant to the proper notice of the meeting, the meeting was called to order in the library at 5:38 pm.

B. Welcome Guests

Noor Ashrafi and Maria Berman

C. Roll Call

A quorum was present as follows:

Board Members: Jessica Brody, Katherine Casey, Carolina Franco, and Emily Aldeen Poddar. Chris Kanapackis arrived at 5:50.

Laura Pretty, Ann Massengill, and Katherine Cartman were also present.

D. Public Comments

None

E. Announcements

None

F. Approval of Agenda

A motion was made and seconded to approve the agenda.

Vote: Yes - 4, No - 0

II. Consent Agenda

A. Approval of the January 24, 2019 Board of Directors meeting minutes

A motion was made and seconded to approve the January 24, 2019 Board of Director meeting minutes.

Vote: Yes - 4, No - 0

III. Reports

A. PTO Representative Report

Emily Poddar spoke about profits from recent fundraisers, and upcoming events such as the STEM Carnival on May 4.

B. Executive Director Report

Laura presented on: her strategies for improving this year's SPF rating; updates on the CDE and Early Literacy grants; the status of the outdoor environment, including upcoming meetings about fundraising; planning the 2019-2020 budget

next month, with an emphasis on teacher pay; efforts to improve safety for students who walk to school, including crossing guards; predicted enrollment for 2019-2020, including recruitment efforts; and changing the before- and after-school care provider.

1. Accountability Committee Report

C. Charter Director Report

Ann Ann presented the plan for summer school:

a 2-week, half-day program in June with a STEM and literacy focus

a 2-week, half-day "jump-start" program in July focusing on literacy

a 1-week, half-day "jump-start" program in July for incoming kindergarteners

D. First Steps Director Report

First Steps received 4 stars from Colorado Shines!

Katherine presented that First Steps has full enrollment.

E. Financial/Treasurer Report

1. Update on First Steps budget

With a baseline of 58%, expenses are at 59%. First Steps has a surplus and is predicted to exceed the projected profit.

2. Update on Charter budget

With a baseline of 58%, expenses are at 57%.

The Finance Committee recommends:

keeping the First Steps profits in reserves

hiring a financial advisor to assist with the refinance

F. President's Report

Brandy Haskins has resigned from the Board of Directors. The Board needs to recruit new members.

IV. New Business

A. Vote on whether to approve the First Steps tuition proposal

The administration is recommending an approximate 4% increase in tuition for the toddler and Primary programs, and a 3% increase for Nido tuition.

A motion was made and seconded to approve the First Steps tuition proposal

Vote: Yes- 5, No - 0

B. Vote on whether to approve the plan for Charter 2019 summer school

The Board does not need to vote on this issue, as the funds are not coming from the budget, but rather from Title I funds.

C. Vote on whether to approve the Charter and First Steps calendar

A motion was made and seconded to approve the proposed 2019-2020 calendar for Charter and First Steps.

Vote: Yes - 5, No - 0

V. Adjourn

The meeting was adjourned at 8:10 pm.