

April 25, 2019

I. Preliminary

A. Call to Order

Pursuant to the proper notice of the meeting, the meeting was called to order in the library at 5:31 pm.

B. Welcome Guests

Noor Ashrafi

C. Roll Call

A quorum was present as follows:

Board Members: Jessica Brody, Chris Kanapackis, and Emily Aldeen Poddar. Laura Pretty, Ann Massengill, and Catherine Kartman were also present.

D. Public Comments

None

E. Announcements

None

F. Approval of Agenda

A motion was made and seconded to approve the agenda.

Vote: Yes - 3, No - 0

II. Consent Agenda

A. Approval of the 2.28.19 Board of Directors meeting minutes

A motion was made and seconded to approve the 2.28.19 minutes.

Vote: Yes - 3, No - 0

B. Approval of the 3.21.19 Board of Directors meeting minutes

A motion was made and seconded to approve the 3.21.19 minutes.

Vote: Yes - 3, No - 0

III. Reports

A. PTO Representative Report

Emily Poddar presented on profits from ongoing fundraisers and from recent events, and updated the Board on upcoming events.

B. Executive Director Report

Laura presented on recruitment efforts for the 2019-2020 school year; enrollment data; fundraising plans for the outdoor environment; and budgets for the 2019-2020 school year, including salaries.

1. Accountability Committee Report (see New Business)

C. Charter Director Report

Ann reviewed the testing schedule for the rest of the school year.

D. First Steps Director Report

Catherine updated the Board on enrollment and recruitment.

E. Financial/Treasurer Report

Laura presented that the Charter budget is balanced, and that First Steps is \$160,000 in the green. The school's intention is to not spend that money in the near future. Also, Laura continues to interview financial advisors in preparation for the refinance.

F. President's Report

Jessica publicly thanked the Leadership Team for all their efforts and for working so well together.

IV. New Business

A. Review and give feedback on proposed budgets for First Steps and Charter (to vote in May)

Laura presented the proposed 5-year budget for Charter. It assumes state funding of full-day kindergarten. It also includes the cost of using a school bus.

Laura also presented her 2019-2020 budget for First Steps, which the accountant will look at prior to the vote.

B. Discuss and vote to approve the Charter Family Handbook

Laura presented the changes to the handbook, which include adding our mission/vision and organizational structure, Success Express, and state funding of kindergarten.

A motion was made and seconded to approve the changes to the Charter Family Handbook.

Vote: Yes - 3, No - 0

C. Discuss and vote to approve the new First Steps employee tuition discount, to take effect in the 2019-2020 school year

Laura and Catherine presented their plan for a tuition discount for First Steps staff.

The Leadership Team and the Board also discussed ways to offer a tuition discount to Charter staff.

The Board did not vote on this at this time. The Leadership Team will continue to work on a viable plan.

D. Discuss and vote to approve Monarch's School-Parent Compact

The School Accountability Committee drafted a compact (required by CDE and DPS) to be signed by parents annually.

Vote: Yes - 3, No - 0

V. Adjourn

The meeting was adjourned at 7:34 pm.